

PLANNING & ARCHITECTURAL COMMITTEE
Green Valley Council Conference room
Thursday, January 9, 2020
9:00 am

Meeting: Called to order by the Chair, Mary Olson at 9 am.

Minutes: Minutes approved with corrections for the November 14, 2019 meeting.

Present: Mary Olson, Bill O'Malley, Dave Doscher, Jim Pinkerton, Vernon Jacob, and Paul Williamsen.

Welcome: made by the Chair, Mary Olson. Mary invited Bill O'Malley to become the Vice-Chair of the P&AC and he accepted the position. Susan Anderson will become a Member-at-Large.

Nothing to add for new business at this time.

Unfinished business: Mary Olson, chair requested that the new member list for P&AC be emailed to all of the members with their contact information.

Discussion on the revised P&AC Review Procedures 2019 v1 involved calling the committee P&AC from now on. Bill O'Malley presented a question regarding "No Structure shall exceed a 24-foot height limit" and whether or not it would be good to get more specific information on County legislation. Mary will check on the height limit.

Bill suggested to remove "favorable" out of the last bullet point and to read, "Upon the action of the P&AC..."

A suggestion was made to revise the "Notes" section and add "and/or submittal requirements".

Review of the P&AC Charter 2019 v1 began. Mary mentioned that the date will for all future documents be added to the bottom left corner with P&AC and the date created. On the Charter #7 will be changed to add "The Chair shall attend or appoint someone to attend the monthly Board of Representatives meetings..." Attending the BOR will apply only to the chair and not the members.

It was recommended to take out "there" under "**Meeting held by Electronic Communications:**" and change to "so long as there is". It was agreed by the committee that as long as someone is available to attend a meeting either by Skype, or telephone, if not in person that will be considered present and they will be able to vote. Under Committee voting members #3 will be added to include Committee appointed members, and a #4 to be added to include GVC President or other designated Executive Board liaison. (which was originally under non-voting)

Dick Roberts will become the Liaison for the P&AC and will be considered a voting member.

Questions were presented regarding a member missing 3 consecutive meetings and how to ensure a quorum. Mary will add to the Charter, "Missing 3 consecutive meetings in a row is grounds for the possible removal". RSVP will be requested for future meetings from all of the members and chair to ensure that there will be enough present for a quorum. If unable to attend meetings it is requested that the members call in and let the committee or GVC know.

#10 on the Charter will be changed to read the same language as on the Review Procedures.

The goal is to have all of the changes to the Review Procedures and the Charter by March and to be finalized.

The P&AC Committee policy on Public Hearings was presented. Mary will check with Don Weaver on the way these were handled in the past and make sure we are in agreement between the County and GVC. Mary will check to see if there is something handed down and possible define the rules as separate from the County. We need to make sure and document what we are doing in notifying the HOA's that are affected by work to be done. The form is a work in progress and will be discussed at the next meeting in February.

Mary will provide a final copy of the drafts at the next meeting for final review.

Next meeting will be Thursday, February 13, 2020 at 9 am in the GVC Conference room.

Meeting Adjourned